

Berlin Board of Education
Finance and Operations Committee Meeting
February 3, 2020
MINUTES

In Attendance: Matt Tenza, Chair
 Adam Salina
 Timothy Oakes

Also in attendance: Brian Benigni, Superintendent of Schools
 Jeffrey Cugno, Director of Business Operations
 John Richards, BOF

I. Call To Order

The meeting was called to order by Mr. Tenza, at 7:30 a.m., in the Meeting Room at BOE Central Office.

II. Budget Discussion

The Committee reviewed information regarding proposed revisions to Superintendent's Budget Proposal for FY 20-2021, which incorporated additional reductions totaling \$500,000 as requested by the BOE at its January 27th meeting. The Committee accepted the reductions in Contracted Services, Equipment and Supplies Categories as recommended by the Superintendent, and recommended that the revised budget be presented to the BOE for adoption.

III. BHS Project Closeout

The Committee discussed the current status of the Project, including information on the budget and facility conditions as reported by representatives of the Public Building Commission (PBC) at a January 23rd meeting attended by Mr. Salina, Mr. Cugno and other Town officials. Given the information reported by the PBC representatives, the Committee recommended that the matter be placed on the agenda for the next BOE meeting.

III. Adjournment

The meeting adjourned at 8:30 a.m.

Respectfully submitted,

Jeffrey Cugno
Director of Business Operations